

## How does Funeralwishlist.com work?

- 1) Register by creating an account at [www.FuneralWishList.com](http://www.FuneralWishList.com)
- 2) You will be sent a confirmation email containing your verification code from Funeralwishlist.com - you need to click on the link in the email & enter the verification code to complete your account registration process. Once complete, you are a 'Standard User' (and eligible to be a contact to other registered users).
- 3) From here you complete your personal information details (ensure you enter your first name and surname), and select the 'Questionnaire' option where you will be presented with a series of questions with which you can state your preferences and wishes for your own funeral arrangement. You can change any of your answers at any time you wish.
- 4) After completing the final question of your questionnaire, you can then nominate your 'Next of Kin' – a person you nominate to have the authority to purchase your funeral plan preferences.
- 5) From the Main Menu, you can then upgrade your account to a "Premium User account" – which will give you full access to all of the functionality of Funeralwishlist.com. Premium User memberships cost \$15 for one year, \$55 for 5 years, or \$99 for 10 years (all GST inc), and allows you to upload up to 50 photos to your profile (which can be used to make up a photo slide at your funeral) and in addition to your next of kin, nominate up to 100 contacts. A contact is a friend or family member, who you want to have access to your questionnaire answers.
  - a. The contact will be sent an email notifying them of your "contact request" and must accept the request within 7 days in order to be able to see your questionnaire answers (they also must be members of Funeralwishlist.com).

- b. At any time, the contact or yourself can remove the contact relationship.
  - c. A Premium User also can write up to 25 notes in a 'My Final Say' section – which is a free format section of the website, allowing you to write special notes/letters to loved ones, or even use to record your passwords or PIN's for your different accounts. This is password protected by your 'Final Passcode' (which you must reveal to your contacts and/or next of kin for them to access this information) and set up in the 'Account Information' section.
  - d. Your contacts have the facility to enter your 'Final Passcode' when they view your account. By entering the Final Passcode, your Contacts will have access to all your 'My Final Say' notes (it is assumed that this function would take place in the event of your passing).
  - e. As a security measure, an email will be sent to your registered email address, advising that the Contact has attempted to access your Final Notes. If you do not log into your account within 48 hours, the Contact will have access to your 'My Final Say' notes. You have up to 30 days to log into your account, or your account will be frozen (Funeralwishlist.com therefore will assume you are deceased) and your profile/account remains read-only for your contacts to view (until your current subscription time expires). At any time, any registered contact has the authority to contact Funeralwishlist.com and request to purchase a copy of your questionnaire answers
- 6) If you choose not to upgrade to a premium user, you will be registered as a 'standard user'. Nobody else has access to view your questionnaire. At registration time, you nominate a 'Next Of Kin' (similar to the Contacts procedure above, an email is sent to them notifying them of the request, which they must accept within 7 days). The website will store your Next Of Kin details on your file – at any time, your nominated 'Next of Kin' has authority to contact

Funeralwishlist.com to request to purchase a copy of your questionnaire answers (A\$110 GST inc), to assist in planning your funeral.